



**ROAA CO-OPERATIVE  
CREDIT UNION LTD.  
(ROAACCU)**

# **11<sup>TH</sup>** **ANNUAL GENERAL MEETING (AGM)**

**THEME: "YOUR FINANCIAL GROWTH:  
ROAACCU AS AN OPTION"**



**GUEST SPEAKER:**

**MR. CYPRIAN K. A. BASING (CEO, CUA, GH)**

**DATE: SATURDAY, 7TH SEPTEMBER, 2024**

**VENUE: ROAACCU HEAD OFFICE, NEAR  
THE POLICE BARRIER, AGONA AHANTA**

**TIME: 10 : 00AM PROMPT**





# 11<sup>TH</sup> ANNUAL GENERAL MEETING

# TABLE OF CONTENTS

|   |    |
|---|----|
| VISION / MISSION / VALUES / TAGE LINE       | 02 |
| PROGRAMME OF ACTIVITIES / CREDIT UNION SONG | 05 |
| MINUTES OF 10TH AGM                         | 07 |
| LOANS COMMITTEE REPORT                      | 15 |
| SUPERVISORY COMMITTEE REPORT                | 17 |
| BOARD OF DIRECTORS' REPORT                  | 18 |
| JAN. - DEC., 2023 FINANCIAL STATEMENT       | 25 |
| INDEPENDENT AUDITOR'S REPORT                | 25 |
| ANNUAL CLASSIFICATION                       | 44 |
| FINANCIAL HIGHLIGHTS AS AT 31/12/2023       | 45 |
| NOTES OF FINANCIAL STATEMENTS               |    |



# VISION

ROAA Co-operative Credit Union Ltd. (ROAACCU) Seeks to Become the Preferred Financial Co-operative Credit Union in Ghana.



# MISSION

ROAACCU Exists as a Financial Co-operative Credit Union providing prompt and Member-Centered Financial and Competitive Services to help improve Members' Living Conditions.



## CORE VALUES

**F - FAIRNESS**

**A - ACCESSIBILITY**

**R - RELIABILITY**

**M - MEMBER-FOCUS**



## PRODUCTS & SERVICES

▪ **Shares**

▪ **Savings**

▪ **Loans**

▪ **Investments**

▪ **MoMo**

▪ **E-Zwich**

▪ **24/7 ATM**

▪ **Salary Processing**

▪ **Cheque Clearing**

▪ **Member Welfare Scheme**



## **NOTICE OF 11TH ANNUAL GENERAL MEETING**

- 1.0** Notice is hereby given that the 11th Anniversary and Annual General Meeting (AGM) of ROAA CO-OPERATIVE CREDIT UNION LTD. will be held on Saturday 7th September, 2024 at ROAACCU Head Office, near the Police Barrier, Agona Nkwanta at 10:00 am on the theme: **"Your financial growth: ROAACCU as an option".**

### **AGENDA:**

- To receive and consider the reports of the Board of Directors.
- To receive and consider the Audited Accounts as at 31st December, 2023.
- To transact any other Business.

**PLEASE NOTE: ONLY MEMBERS WITH THE MINIMUM SHARES OF GH¢200.00 CAN ATTEND.**

**THANK YOU.**

.....  
**RICHARD OPPONG**  
(BOARD SECRETARY)

# PROGRAMME OF ACTIVITIES FOR THE

# 11<sup>TH</sup>

## ANNUAL GENERAL MEETING (AGM)

1. Arrival of Invited Guests : **09:45am - 10:00am**
2. Opening Prayer : Mrs. Dorinda Berko
3. Introduction of Chairman : Ms. Esther Eshun
4. Chairman's Response/  
Welcome Address : Chairman
5. Introduction of Dignitaries : Mrs. Mercy E. Nunoo  
(*Board Vice Chairperson*)
6. Minutes of Last AGM : Mr. Richard Oppong  
(*Board Secretary*)
7. Loans Committee Report : Mr. David A. Bosomtwe  
(*LC Chairman*)
8. Supervisory Committee Report : Mr. Dauda M. Abeka  
(*SC Chairman*)
9. Board of Directors Report : Mr. Kwame A. Asante  
(*Board Chairman*)
10. Submission of proposals : Mr. Richard Oppong  
(*Board Secretary*)
11. 2023 Financial Statement : DOC / CUA
12. Audit Report : DOC / CUA
13. Talk on theme : Mr. Cyprian K. A. Basing
14. Presentations to Out-going  
Executives : Mr. Joseph Appiah
15. Elections / Swearing In : DOC / CUA
16. Presentation of Awards : Mr. Rexford Norvieku-Tekpetey
17. Chairman's Closing Remarks : Chairman
18. Vote of Thanks : Ms. Rebecca Mensah
19. Closing Prayer (Islamic Prayers) : Mr. Dauda M. Abecka
20. Refreshment and  
Musical Interlude : Food Committee

## **CREDIT UNION SONG**

1. It's a small world after all (3 times)  
It's a small, small world  
It's a small world
  
2. It's a small world after all,  
It's a world of laughter,  
It's a world of tears and cheers  
It's a Credit Union World.  
It's a small world
  
3. It's a small world after all (3 times)  
It's a small, small world





## MINUTES OF 10TH ANNIVERSARY & ANNUAL GENERAL MEETING (AGM) HELD ON SATURDAY, 15TH APRIL 2023 AT ROAACC HEAD OFFICE, AGONA NKWANTA

### PART 1

#### 1. OPENING

The Board Secretary, Mr. Richard Oppong, after declaring a minute silence for all departed souls invited Mr. Kwame Attah for the opening prayer at exactly 10:45am. Mr. Emmanuel Baah then led the house to sing the credit union song.

#### 2. ATTENDANCE

|                                |  |
|--------------------------------|--|
| Mrs. Mercy Nunoo               | - Vice Chairperson of BOD                        |
| Mr. Anthony Twum               | - Treasurer, BOD                                 |
| Mr. Richard Oppong             | - Secretary, BOD                                 |
| Mr. Joseph Appiah              | - Member, BOD                                    |
| Nana Mensah Marfo              | - Member, BOD                                    |
| Mr. Emmanuel Owusu Acquah      | - Member, BOD                                    |
| Mr. Dauda M Abeka              | - Chairman, Supervisory Committee                |
| Mr. Robert E. Nkrumah          | - Secretary, Supervisory Committee               |
| Mr. Alex Amoah                 | - Member, Supervisory Committee                  |
| Mr. David Ackahwatson Bosomtwe | - Chairman, Loans Committee                      |
| Mr. Victor K. Dzorvakpor       | - Secretary, Loans Committee                     |
| Mr. Alex Arthur                | - Member, Loans Committee                        |
| Mr. Rexford Norviekue-Tekpetey | - General Manager, ROAACC                        |
| Nana Aziaku VI                 | - Chief of Agona fie                             |
| Nana Agyeibu Ackah             | - ROAACC Landlord                                |
| Nana Kwaaba III                | - Queen mother                                   |
| Mr. Emmanuel Mamator           | - Linquist, Agona fie palace                     |
| Sup. Valentine Akporsu         | - District Commander, Ghana Police, Agona Ahanta |
| Mr. Malcolm Yendaw             | - Municipal Planning Officer, AWMA               |
| Mr. Joshua Akuetteh            | - Head of Dev. Services, CUA, Head Office        |
| Mr. Solomon Gyame              | - Family Head, Agona Ahanta                      |
| Mr. Peter K. Dogbley           | - Regional Director, DOC, W/R                    |
| Mr. Emmanuel Eshun             | - Auditor, CUA                                   |
| Mrs. Abena Denkyiraah          | - Auditor, DOC                                   |
| Mr. Samuel K. Osei             | - General Manager, WEPCCU                        |
| Mr. Francis Essuman            | - Accountant, WEPCCU                             |
| Mr. Justice Acquah             | - Staff, GRELCCU                                 |

In addition, there were also Eight Hundred and Seventy-Four (874) shareholders present

### 3. INTRODUCTION OF CHAIRPERSON

In a brief introduction, Miss. Esther Eshun introduced the Chairperson for the day in the person of Mrs. Mercy Esi Nunoo who was the Vice-Chairperson of the Board of Directors.

### 4. CHAIRPERSON'S ACCEPTANCE SPEECH AND WELCOME ADDRESS

In her acceptance speech, Mrs. Mercy Esi Nunoo, thanked the house for giving her the privilege to serve as Chairperson for such a great occasion and urged all to support her morally and spiritually so that the meeting would be successful. She explained why the Board Chairman could not attend the meeting because he was indisposed. She then continued to introduce the other dignitaries at the high table.

She welcomed members to the 10th Anniversary & Annual General Meeting and also gave a brief history about the Society.

### 5. ADDRESS BY SPECIAL GUEST OF HONOUR

The Special Guest of Honor, Honorable Kwabena Okyere Darko who was the Western Regional Minister could not attend the meeting in person but was represented by Mr. Malcolm Yendaw, the Municipal Planning Officer. In a speech read on behalf of the Regional Minister, he expressed his appreciation to ROAACCU for its contributions in the Ashanta West Municipality and the Region as a whole. He also thanked the Board, Management, Staff and Shareholders and urged them to continue with the good works.

### 6. TALK ON THE THEME

The talk was delivered by Mr. Joshua Akuetteh, from CUA Head Office, Accra. The theme for the AGM was **"A decade of continuous growth: my commitment as a shareholder in soaring above the financial sector challenges"**. Highlighting on the financial problems in the country, he urged members to ensure that no matter how small their earnings could be, they might ensure that something was invested. This, he said, would give members the opportunity to take loans. In addition, it would assist shareholders to be able to stand firm during hard times. He emphasized regular saving as well as prompt payment of loans. He again urged members to borrow wisely. Again, he encouraged members to join the welfare scheme for future eventualities.

The Chief of Agona Fie also added his voice to the theme for the occasion. He applauded the Board and Management for the successes chalked so far and encouraged the members save for their future.



## **7. PRESENTATION OF SPECIAL AWARD**

Mr. Joseph Appiah, Board member presented the awards to deserving members who were very instrumental in the formation of the Society and also those who had served as Board members for a long time. A citation, ROAACCU cloth and an undisclosed amount were presented to such personalities. They were:

- i. Mr. Cornelius K. Selormy
- ii. Mr. Paul Lawrence Appiah
- iii. Mr. John O. Portuphy
- iv. Mr. Benjamin Baidoo
- v. Mr. Kwame Awuah Asante
- vi. Mrs. Mercy Esi Nunoo
- vii. Mr. Richard Oppong
- viii. Mr. Anthony I. Twum
- ix. Mr. Thompson Anaman (late)
- x. Mr. Robert Edmond Nkrumah
- xi. Mr. Rexford Norvieku-Tekpetey

## **8. CUTTING OF ANNIVERSARY CAKE**

The Agona Ahanta Chief, together with other chiefs and dignitaries present joined hands in cutting the 10th Anniversary cake which was shared together with Champaign to members present.

At this juncture, there was a musical interlude signifying the end of the first part of the programme. The invited guests left the room, making way for the main business to continue.

## **PART 2**

### **1. READING AND CONFIRMATION OF MINUTES**

The minutes of the previous meeting held on the **15th April, 2023** had been with members for some time, it was therefore assumed they had read it. The Chairperson gave opportunity to members to make corrections and insert omissions. When there were no corrections and omissions to be made, the Secretary moved a motion for the acceptance of the minutes and was seconded by Mr. George Bukuro. There were no matters arising to be discussed by the house.

## 2. REPORTS FROM THE COMMITTEES AND THE BOARD OF DIRECTORS.

### 2.1 *Loans Committee:*

This report was presented by the Committee Chairman, Mr. David Ackahwatson Bosomtwi which showed that nineteen meetings were held within the year under review to consider a total of 876 loan applications amounting to GH¢ 8,960,154.00 out of which GH¢ 8,753,854.00 was approved. Portfolio at risk (PAR) was 7.92%. After the presentation he moved a motion for its acceptance and was seconded by Mr. Anthony Quarshie.

### 2.2 *Supervisory Committee:*

The report was presented by the Secretary of the Committee, Mr. Robert Edmond Nkrumah. From the report, the Supervisory Committee used the necessary policies to monitor activities of the Board, Management and the other Committees throughout the year under consideration. In the opinion of the Supervisory Committee, the Board, Management and the Loans Committee did their best in the face of the economic challenges.

Mr. Robert E. Nkrumah moved a motion for acceptance of the report after presentation and was seconded by Mr. George Adomako.

### 2.3 *Board of Directors' Report*

The Chairperson for the day, Mrs. Mercy Esi Nunoo, read the Board report. This report covered the period from **January to December, 2023**. Some of the issues she highlighted were as follows:

#### 2.3.1 *Statistics:*

She presented the following statistics to members of the house:

Performance over the past two years was summarized as follows:

| INDICATOR          | December, 2022 | December, 2021 | %CHANGE |
|--------------------|----------------|----------------|---------|
| Shares (GH¢)       | 2,546,226.60   | 2,010,112.83   | 26.6%   |
| Savings (GH¢)      | 18,901,817.61  | 13,857,670.82  | 36.40%  |
| Loans (GH¢)        | 8,296,346.87   | 6,695,109.72   | 23.92%  |
| Total Assets (GH¢) | 22,997,162.01  | 17,058,172.35  | 34.82%  |
| Net Surplus (GH¢)  | 463,135.98     | 80,071.09      | 478.4%  |
| Membership         | 7,613          | 5,270          | 44.46%  |



Performance for the year under review against 2022 budget was also as follows:

| INDICATOR           | ACTUAL        | BUDGET        | BUDGET ACHIEVED (%) |
|---------------------|---------------|---------------|---------------------|
| Shares (GHS)        | 2,546,226.60  | 2,512,641.04  | 101.34%             |
| Saving (GHS)        | 18,901,817.61 | 18,707,855.61 | 101.04%             |
| Loans (GHS)         | 8,296,349.87  | 9,373,153.61  | 88.51%              |
| Total asse ts (GHS) | 22,997,162.01 | 22,641,206.59 | 101.57%             |
| Net surplus (GHS)   | 463,135.98    | 239,595.03    | 193.30%             |
| Membership          | 7,613         | 7,588         | 115.56%             |

### 2.3.2 Governance:

The Chairperson stated that the Board was very prompt and effective in the discharge of its responsibilities. It kept watchful eyes on all the Committees and Management for the proper use of resources at their disposal. Working relationship among the Board, Committees, Management and Staff was very cordial to the admiration of all.

He added that ROAACCU had staff strength of thirty (30) made up of sixteen (16) office staff and Fourteen (14) field staff across the main office and the two agencies.

### 2.3.3 Participation in CUA activities

The Society was actively involved in all CUA activities and religiously met its obligations in full.

### 2.3.4 Proposals

The Board had the following proposals to table for consideration and approval by members for implementation in 2023.

#### 2.3.4.1. 2022 Dividend

The Board proposed 40% of 2022 net surplus as dividend to be paid to shareholders. This implied that the minimum shareholder of GH¢200.00 would be entitled to GH¢14.55.

#### 2.3.4.2. Dividend Capitalized:

The Board further proposed that the interest be capitalized.

2.3.4.3. End of Service Benefit (ESB) Policy: To regulate the exit package for Executive members, the Board had developed a policy to guide it.

### *2.3.5 Member Welfare Policy Update*

Members of the Welfare that was formed the previous year were asked to wait after the meeting for accountability and the way forward.

### *2.3.6. Challenges:*

The Chairperson enumerated the following challenges:

2.3.6.1 Diversion of cup lumps by some borrowers thereby unnecessarily extending their loan repayment period.

2.3.6.2 The existence of some rubber cup-lumps buyers aside GREL

### *2.3.7 Achievements*

2.3.7.1 Cheque Clearing System: Members could pay-in cross-cheques payable to them into their ROAACC account for clearing.

2.3.7.2 Public and Private Employees Salary Payments: All public sector workers who are paid by Controller and Accountant General's Department could receive their salaries through ROAACC.

### *2.3.8. The Way Forward*

The Board was looking forward to carrying out the following in this financial year or beyond, if possible:

2.3.8.1 Constant training for Staff, Board and Committee members

2.3.8.2 Workshop and Training for members and MSMEs

2.3.8.3 Advance steps to establish the Wassa Simpa Agency.

### *2.3.9 Acknowledgement/Conclusion*

In her closing remarks, the Chairperson, Mrs. Mercy Esi Nunoo, on behalf of the Board of Directors acknowledged the contributions made by the various stakeholders as well as committed members which yielded such positive growth.

At the end of her presentation, Mrs. Mercy Esi Nunoo moved a motion for the acceptance of the Board report for discussion and was seconded by Mr. Kofi Kyei.

After the report, some members sought clarifications on certain issues which were not clear to them whilst others made contributions in support of the various issues.

## **3. SUBMISSION OF PROPOSALS**

Mr. Richard Oppong, the Secretary to the Board of Directors led the house to discuss the proposals submitted by the BOD.



### 3.1. 2022 Dividend

The Board proposed 40% of 2022 net surplus as dividend to be paid to shareholders. On this issue, Mr. Richard Oppong moved a motion for acceptance of the proposal and was seconded by Mr. Benjamin Baidoo. The house accepted to pay 40% of 2022 surplus as dividend to shareholders.

3.2. *Capitalization of Dividend:* On the issue of capitalization of the 2022 dividend, there were two opposing views. One group was of the view that the interest could be capitalized whilst the other group was also of the view that the interest be added to their savings. This resulted into voting in which the majority accepted for the interest to be capitalized.

3.3 *End of Service Benefit (ESB) Policy:* After the Secretary, Mr. Richard Oppong had carefully explained the rationale behind the ESB policy for Executives and what is in it, Mr. J. A Owusu seconded the Secretary and the house responded in acceptance of the policy by saying a loud 'YES'.

## 4. **FINANCIAL STATEMENT / AUDIT REPORT.**

Mr. Emmanuel Eshun, the Auditor from CUA presented the audited accounts of ROAACCU to the members. In his presentation, he stated that the total assets of the Society had risen to **Ghc 22, 997,162.01**. Total financial income for the year under consideration was GHc 2,781,785.42. Total expenditure was GHc 1,916,737.35 and a net surplus of GHc 463,135.98.

He commended the Board, Management, Staff and all Committees for the good work done. After his presentation, he moved a motion for acceptance of the audit report and was seconded by Mr. James A. Owusu.

## 5. **BUDGET PRESENTATION**

Mr. Anthony Twum, the treasurer of the BOD, presented the budget for 2023 financial year. Some highlights were as follows:

|                            |                    |
|----------------------------|--------------------|
| Total Assets               | GHc 29, 695,661.46 |
| Total Income for the year  | GHc 4, 487,371.39  |
| Total Expenditure the year | GHc 3, 699,728.29  |
| Net Surplus for the year   | GHc 787, 643.10    |

After his presentation, he moved a motion for acceptance of the budget and was seconded by Mr. Kwame Attah.

## **6. PRESENTATION OF SOME AWARDS**

Some hardworking members of the Society were acknowledged and awarded. They were:

- |                         |    |   |
|-------------------------|----|---|
| * Mr. Daniel Tawiah     | :  | <b>Highest Shares, Male Category</b>            |
| * Mad. Joana Bedu-Addo  | :  | <b>Highest Shares, Female Category</b>          |
| * Mr. Dawuda Haruna     | :  | <b>Highest Savings, Male Category</b>           |
| * Mad. Rosalia Aare     | :  | <b>Highest Savings, Female Category</b>         |
| * Mr. Eric Mensah       | :  | <b>Highest Fixed Depositor, Male Category</b>   |
| * Mad. Angelina Kwofie  | :  | <b>Highest Fixed Depositor, Female Category</b> |
| * Mr. John Agyapong     | :  | <b>Best Loan Re-Payer, Male Category</b>        |
| * Mad. Margaret Yankson | :  | <b>Best Loan Re-Payer, Female Category</b>      |
|                         |    |   |
| * Mr. Daniel Tawiah     | :  | <b>10th AGM Special Award</b>                   |
| * Agona Ahanta Branch   | :: | <b>Best Branch Award</b>                        |

## **7. OPEN FORUM**

Opportunity was given to members to raise their concerns. Some members raised concerns which were bordering them and such issues were carefully explained or addressed.

## **8. CHAIRPERSON'S CLOSING REMARKS**

The Chairperson, Mrs. Mercy Esi Nunoo, thanked all members for their comportment and fruitful contributions which had yielded a very fruitful 10th Anniversary & AGM. She, however, urged members who were eligible to prepare to serve on the Board since after 2023, most of the members might have served their full term.

Miss Rebecca Mensah proposed the vote of thanks.

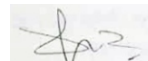
The closing prayer was said by Mr. Dauda Musa Abeka at exactly 2:56pm.

CONFIRMED BY

COMPILED BY



.....  
**Mercy Esi Nunoo (Mrs.)**  
(Chairperson)



.....  
**Richard Oppong (Mr.)**  
(Secretary)



## LOANS COMMITTEE REPORT

### INTRODUCTION

This report gives in details the work of the Loans Committee within the year 2023 and the ageing report as at the 31st December 2023.

### MEMBERS

The members of the Committee are:

1. Mr. David Ackahwatson Bosomtwe : Chairman
2. Mr. Victor Kojo Dzorvakpor : Secretary
3. Mr. Alex Arthur : Member

**APPRAISAL AND APPROVAL OF LOANS** The Committee met twenty (20) times to appraise and approve one thousand and twenty-six (1,026) loan applications of members within the year under review. The Committee approved a whopping sum of twelve million, eight hundred and eighty thousand, five hundred and eighty Ghana cedis (12,880,580.00) for payment in respect of the loan request. Details are in the table below.

| MONTH        | MEETING TIMES | NO. APPLICATIONS | AMOUNT APPROVED (GH¢) |
|--------------|---------------|------------------|-----------------------|
| JANUARY      | 1             | 82               | 987,050.00            |
| FEBRUARY     | 2             | 118              | 1,848,300.00          |
| MARCH        | 1             | 88               | 1,023,230.00          |
| APRIL        | 2             | 110              | 824,900.00            |
| MAY          | 2             | 116              | 1,486,100.00          |
| JUNE         | 2             | 78               | 658,800.00            |
| JULY         | 1             | 45               | 683,300.00            |
| AUGUST       | 2             | 86               | 1,394,600.00          |
| SEPTEMBER    | 2             | 83               | 1,030,100.00          |
| OCTOBE R     | 2             | 80               | 1,145,900.00          |
| NOVEMBER     | 2             | 86               | 853,100.00            |
| DECEMBER     | 1             | 54               | 945,200.00            |
| <b>TOTAL</b> | <b>20</b>     | <b>1,026</b>     | <b>12,880,580.00</b>  |

## AGEING REPORT AS AT 31ST DECEMBER 2023

| CATEGORY  | NUMBER | MALE                   | FEMALE       | GROUP         | AMOUNT c      |
|-----------|--------|------------------------|--------------|---------------|---------------|
| Current   | 1194   | 6,945,529.55           | 3,680,946.07 | 209,323.49    | 10,835,799.11 |
| 1-3mths   | 150    | 534,758.14             | 172,403.09   |               | 707,161.23    |
| 4-6mths   | 25     | 96,655.86              | 15,276.12    |               | 111,931.98    |
| 7-9mths   | 9      | 24,232.93              | 0            |               | 24,232.93     |
| 10-12mths | 9      | 28,646.79              | 13,816.63    |               | 42,463.42     |
| >12mths   | 0      | 0                      | 0            | 0             | 0             |
| TOTAL     | 1387   | 7,629,823.27           | 3,882,441.91 | 209,323.49    | 11,721,588.67 |
| MAL E     | 842    | TOTAL DELINQUENT LOANS |              | 885,789.56    |               |
| FEMALE    | 534    | TOTAL LOAN BALANCE     |              | 11,721,588.67 |               |
| GROUP     | 11     |                        |              |               |               |
| TOTAL     | 1,387  | PAR                    |              | 7.56%         |               |

## EXPLANATION FROM THE TABLE

- 1,387 members took loan within the year under review; 842 representing 61% were male, 534 representing 38 % were female and 11 representing 1% were groups.
- The total loan balance was GHS11,721,588.67. Of this amount GHS7,629,823.27 representing 65% were taken by men, GHS3,882,441.91 representing 33% were with the women and GHS209,323.49 representing 2% were with groups.
- Our Portfolio at Risk (PAR) as at 31st December 2023 was 7.56% which was not bad.

## CHALLENGES

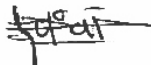
The main challenge that confronted the Loans Committee was the undue delay in the payment of loans by members. This practice is not healthy for the growth of our Society.

## WAYFORWARD

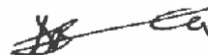
Legal actions shall be initiated against members who default payment within or more than eight months

## CONCLUSION

The year under review was good for our Union, more loans was given to members and about 92.44% of the loans given were paid on time.



Victor Kojo Dzorvakpor  
(Secretary)



Mr. David Ackahwatson Bosomtwe  
(Chairman)



## **SUPERVISORY COMMITTEE REPORT**

As Supervisory Committee, we monitored activities of the Board, Management and all the other Committees in the period under review as mandated.

The members of the Committee are:

- |                          |   |           |
|--------------------------|---|-----------|
| 1. Mr. Dauda M. Abeka    | - | Chairman  |
| 2. Mr. Robert E. Nkrumah | - | Secretary |
| 3. Mr. Alex Amoah        | - | Member    |

We wish to indicate that in the opinion of the Committee, all the units operated according to rules, policies and regulations governing the operations of the Society.

Robert E. Nkrumah  
(Secretary)

Dauda M. Abeka  
(Chairman)

## **BOARD OF DIRECTORS' REPORT**

### **1.0 INTRODUCTION**

The CEO of CUA Ltd., Regional Director of Co-operatives, Regional Manager of CUA Ltd., Project Director of ROPP, Board and Committee members of ROAACCU, Distinguished Invited Guests, Fellow Co-operators, Ladies and Gentlemen, on behalf of the Board of Directors of ROAA Co-operative Credit Union Ltd. (ROAACCU), I am pleased to welcome you to our 11th Annual General Meeting.

The Directors of ROAA Co-operative Credit Union Ltd. (ROAACCU) are, once again, delighted to present the Society's reports covering the period 1st January, to 31st December, 2023, to its cherished members. The Board comprises the following persons:

|                           |   |                  |
|---------------------------|---|------------------|
| Mr. Kwame A. Asante       | - | Chairman         |
| Mrs. Mercy E. Nunoo       | - | Vice Chairperson |
| Mr. Richard Oppong        | - | Secretary        |
| Mr. Anthony I. Twum       | - | Treasurer        |
| Nana Mensah Marfo         | - | Member           |
| Mr. Joseph Appiah         | - | Member           |
| Mr. Emmanuel Owusu-Acquah | - | Member           |

### **2.0 BRIEF HISTORY**

It all started as a Study Group on 1st November, 2011 after the induction of the newly elected Executive Committee of the Rubber Outgrowers & Agents Association (ROAA) at their 8th AGM in March, 2011. The National Executive Council led by Mr. Kwame Awuah Asante decided to champion the establishment of a Co-operative Credit Union for the rubber farmers as enshrined in the Association's 10-year Development Plan. The Principal Executive Members (National Executive Board) of the 17-member ROAA National Executive Council (NEC) at the time were:

|                           |   |                        |
|---------------------------|---|------------------------|
| Mr. Kwame A. Asante       | - | National Chairman      |
| Mr. John O. Portuphy      | - | Vice National Chairman |
| Mr. Paul L. Appiah        | - | General Secretary      |
| Mr. Cornelius K. Selormey | - | National Treasurer     |
| Mr. Benjamin Baidoo       | - | National Organiser     |

ROAACCU got affiliated to CUA and was registered by the Department of Cooperatives (DOC) in April and November, 2013 respectively. Thus, it became a full-fledged and legally recognised Financial Co-operative Credit Union with its common bond opened to the communities.



It started operations from the reception (shared office) of ROAA with one staff, Mr. Rexford N. Norviekue-Tekpetey, who is now the Chief Executive Officer, and an Interim Management Committee of seven members, chaired by Mr. Kwame Awuah Asante.

Fast forward, by the year 2020, ROAACCU was able to put up its own office complex; comprising the Head Office (with the following facilities - Large and Mini conference rooms, Board and Meeting rooms, Eatery for staff, two bedrooms and spacious banking hall) and with three other networked branches at Assin Foso, Manso Amenfi and Wassa Simpa. ROAACCU is currently managed by a 7-member Board, 3-member Loans Committee, 3-member Supervisory Committee, with 42 employees and 16 contract workers. Five (5) National Awards have been won since 2016, the most remarkable and memorable among them being the Corporate Social Responsibilities Award in 2022. The remaining awards were "1st Position in Credit Unions that Submitted Returns and Timely Monthly Financial & Statistical Report" (2016), "Best Credit Union in the Usage of the Credit Unions Software" (2018), "Best Sustainable MFI in Agriculture Financing" and "Best Micro Finance Methodology" (both in 2022).

### 3.0 PERFORMANCE

Our performance over the past two years may be summarised as follows:

| INDICATOR          | December             | December 2022 | % CHANGE |
|--------------------|----------------------|---------------|----------|
| Shares (GHS)       | 2023<br>3,164,474.53 | 2,546,226.60  | 24.3%    |
| Savings (GHS)      | 28,629,474.20        | 18,901,817.61 | 51.5%    |
| Loans (GHS)        | 11,451,931.67        | 8,296,346.87  | 38.0%    |
| Total Assets (GHS) | 34,245,812.94        | 2,997,162.02  | 48.9%    |
| Net Surplus (GHS)  | 1,001,715.31         | 463,135.98    | 116.3%   |
| Membership         | 9,341                | 7,613         | 22.7%    |

The indicators above show a good performance of last year's financials over 2022.

The net surplus was more than double whereas the total assets grew by almost 50%. This achievement is very commendable. The membership above are members who have fully subscribed to the minimum shares of the GH¢ 200.00. However, we do business with over 15,000 customers and sustained efforts are being made to get all of them to acquire the minimum shares of the Society, by the end of 2026.

## PERFORMANCE FOR THE PERIOD UNDER REVIEW AGAINST THE BUDGET

| INDICATOR          | Actual               | Budget        | Achieved (%) |
|--------------------|----------------------|---------------|--------------|
| Shares (GHS)       | <b>3,164,474.53</b>  | 3,255,376.16  | 97.2%        |
| Savings (GHS)      | <b>28,629,474.20</b> | 24,564,747.01 | 116.5%       |
| Loans (GHS)        | <b>11,451,931.67</b> | 11,661,483.25 | 98%          |
| Total Assets (GHS) | <b>34,245,812.94</b> | 29,695,661.46 | 115.3%       |
| Net Surplus (GHS)  | <b>1,001,715.31</b>  | 787,643.10    | 127.2%       |
| Membership         | <b>9,341</b>         | 9,215         | 101.4%       |

### 4.0 PARTICIPATION IN CUA ACTIVITIES

ROAACCU was actively involved in all CUA activities and religiously met our obligations.

### 5.0 PROPOSALS/RESOLUTIONS

The Board has the following proposals/Resolutions to table for consideration and approval by members for implementation in 2024 and beyond:

i. ***Increase in Minimum Shares*** - ROAACCU needs to meet the new capital adequacy ratio of 20%. Thus, the need to increase the minimum shares of the Society from GHS200.00 to GHS500.00 has become very necessary. Members who are below will be given up to December, 2026 to increase their minimum shares to GHS500.00.

ii. ***2023 Dividend*** - The Board is proposing 25% of 2023 net surplus as dividend to be paid to shareholders. This implies that, every minimum shareholder of GHS200.00 will earn GHS18.99 as dividend.

These dividends will be credited to members' savings accounts, even though ROAACCU's capital adequacy ratio is 16% instead of the standard 20%. Individuals can visit the office to convert their dividends into shares.

iii. ***Member Welfare Policy Update*** - The Member Welfare Policy is in operation and the Committee will like to meet ONLY the Policy Holders after this meeting for accountability and the way forward.



## 6.0 CHALLENGES

Notwithstanding the results above, ROAACCU is faced with some challenges that the Board would like to bring to the notice of our cherished members:

- i. Diversion of rubber cup lumps by some borrowers just to avoid their loan repayments.
- ii. The existence of some rubber cup lumps buyers aside GREL.
- iii. Refusal of some members to repay loans granted to them by the Society.

## 7.0 ACHIEVEMENTS:

ROAACCU has partnered two banks for the following services to serve our cherished members delightfully:

- i. Customised Cheque for 3rd Party Payments - Members can now own their personal and corporate cheque books for 3rd party transactions. Any member without a personal cheque book can visit any of our offices to make the request.
- ii. Visa Compliant ATM - The ATM on our premises has been upgraded to accept visa and other cards. Members and non-members with visa cards can conveniently do their cash withdrawals at ROAACCU premises where security is 24/7 assured.
- iii. Establishment of Wassa Simpa Branch - The opening of Wassa Simpa Branch took place on Friday, 5th Jan., 2024 at Wassa Simpa. Hence, members from Wassa Simpa and its environs now do their business at the new branch.
- iv. Successful implementation of Youth Savings Programme (YSP) for students at Abura Technical Institute and Sankor Senior High School.
- v. Corporate Social Responsibilities (CSR)- The following CSRs were undertaken by the Society in the year under review:
  - a. Donation of 60pcs of mono desks to Abura Technical Institute.
  - b. Renovation and mechanisation of a defunct borehole for Akwidaa New Town community.
- vi. Large Society - The Board is proud to announce that ROAACCU, as at December, 2023 has joined the Large Societies in the country and is the biggest Society in the Western and Western-North Regions in terms of total assets.

## 8.0 THE WAY FORWARD

The Board is looking forward to carrying out the following in this financial year and beyond, if possible:

- i. Constant training for staff, board and committee members.
- ii. Workshop and training for members and MSMEs.
- iii. Deepening awareness and mobilization at Daboase and Aiyinase as potential branches.
- iv. Finalise the implementation of the Youth Savings Programme at Baidoo Bonsoe Senior High Technical School and St. Mary's Boys' Senior High School.

## 9.0 SPECIAL MESSAGES

The Board Chairman and four other Directors are exiting the Board after this AGM. As the founding Directors of the Society, we have these special messages for the following categories of stakeholders:

**9.1 *Members/Shareholders:*** We are encouraged to see the Society as our own business and give it the necessary support for growth and sustainability. We should learn to save regularly, take loans for good ventures and repay these loans with interest, on time. This practice will keep our Society ahead and above at all times. Members who default in their loan payments are not to be entertained. Other members should support the office to get these members to pay their loans. Loan delinquency can easily bring down our great Society. All those whose shares are below the Society's minimum shareholding are to ensure that they do the necessary top-up within the shortest possible time, in order to strengthen our liquidity and improve our capital adequacy ratio.

**9.2 *In-coming Board of Directors/ Supervisory Committee:*** We are leaving with you a Society that started from scratch some ten years ago and, within that time, has grown to become the largest Credit Union society in both the Western and Western-North Regions, with total assets in excess of GHC34 million, as at the end of December, 2023. As at today, the figure has grown beyond GHC43 million. This has been achieved through hard work, dedication and sacrifice. We expect nothing less from you.

You are going to be entrusted with the funds of our members. It is, therefore, incumbent on you to see to the prudent and proper management of these funds. You should have a cordial and cooperative working relationship with the Management and Staff. These are the men and women on the ground, and they need your professional and psychological support to achieve the targets given to them. We would strongly urge the Board to recruit a Compliance Manager to support the current Management Team and the Supervisory Committee.



The outgoing Board/Supervisory Committee members will continue to follow the progress of ROAACCU with keen interest.

**9.3 Management:** The middle role between the Board and Staff that you play should be strengthened, Work within policies and seek appropriate approvals where need be. Promote the well-being and welfare of the staff and ensure they happily discharge their duties with maximum satisfaction.

**9.4 Staff:** You are encouraged to work hard for the success and prosperity of the Society, of which you will be the final beneficiaries. You are the real owners of ROAACCU since it provides you and your families with your daily sustenance and future security. You need to hold ROAACCU in your hands like an egg. Respect authority and use the laid-down procedures to register your grievances. Do not take the law into your own hands and find yourself at the wrong side of it. Keep developing yourselves academically for bigger opportunities await you in ROAACCU, in particular, and the Credit Union Movement, as a whole.

**9.5 Regulators:** Your continuous monitoring of ROAACCU's performance cannot be downplayed. We therefore, encourage that this practice and relationship should not stop. Keep your eyes on ROAACCU and ensure the industry standards are met yearly and timely.

The Board would, however, like to make the following observations and recommendations:

- i. There have been many instances when societies that had been doing well for years, started to go downhill, and even collapsed, as soon as a new board took over. This is because many unqualified people get elected to boards through mere popularity in what has become more like political party elections. This has negatively affected the growth of the Credit Union Movement Ghana.

We wish to appeal to CUA to spearhead the framing of a policy that will make it possible for those aspiring to become board members, to be vetted and selected to join incumbent directors in the elections. This way, directors who are found to be competent and have been performing well can be retained to continue to serve their societies.

- ii. Many Societies suffer from low liquidity, mainly as a result of savings withdrawals. This makes it difficult for the societies to build up long-term funds that will enable them give out loans at reasonably low interest rates. It is being suggested to CUA to promote the operation of non-withdrawable savings accounts, as a way of addressing this situation.



## **11.0 CONCLUSION**

The outgoing Board wishes to thank members for the continuous friendly and peaceful working relationship. We appreciate the loyalty, commitment and dedication exhibited by the Management and staff to our members.

We trust you will continue to exhibit same in the years ahead.

Finally, the Board would like to thank the general membership for the opportunity to serve them.

Long live ROAAACCU!!      Long Live Ghana!!!

**MR. KWAME AWUAH ASANTE**  
(BOARD CHAIRMAN)

*CREDIT UNION; HAPPY FAMILY,*

***ROAACCU! ME DAAKYE ANIDASO...***



**DEPARTMENT OF CO-OPERATIVES**

*Head Office*

*P.O. Box M 150*

*Accra – Ghana*

**Tel. - +233 302666212 / 3**

**Date 23<sup>rd</sup> April, 2024**



**CUA**  
**GHANA CO-OPERATIVE**  
**CREDIT UNIONS ASSOCIATION**

**CUA LIMITED**

*P. O. Box AN 12148*

*Accra – North*

**Tel. - +233 302 220299**

**INDEPENDENT AUDITOR'S REPORT TO MEMBERS OF ROAA CO-OPERATIVE CREDIT UNION LIMITED**

**THE CHAIRMAN**  
**ROAA CO-OP. CREDIT UNION LTD**  
**P. O BOX 42**  
**AGONA NKWANTA**

**Opinion**

We have audited the financial statements of ROAA Co-operative Credit Union Limited set out on pages twenty-six to forty-seven (26-47) which comprises the statement of financial position as of 31<sup>st</sup> December 2023, the Statement of Income, statement of changes in equity, statement of cash flows for the year then ended, and notes, including a summary of significant accounting policies.

In our opinion, the financial statements present fairly, in all material respects, the financial position of the ROAA Co-operative Credit Union Limited as of 31<sup>st</sup> December 2022 and its financial performance and cash flows for the year then ended in accordance with Generally Accepted Accounting Principles (GAAP) and the requirements of the Co-operative Societies Decree 1968 (NLCD252) and other regulatory requirements.

**Basis of Opinion**

We conducted our audit in accordance with Generally Accepted International Standards on Auditing. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Credit Union in accordance with the ethical requirements that are relevant to our audit of the financial statements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.



## Director's Responsibility for the Financial Statements

As stated in the Credit Union's bye law the Board of Directors are responsible for the preparation and fair presentation of these financial statements in accordance with Relevant Reporting Standards, **Cooperative Societies Decree 1968 (NLCD 252)** and other regulations. This responsibility includes designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

## Auditor's Responsibility

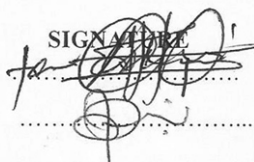
Our objectives are to obtain reasonable assurance about whether the financial statements are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

We conducted our audit in accordance with Generally Accepted International Standards on Auditing. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance whether the financial statements are free from material misstatement. An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, misstatements can arise from fraud or error and are considered material if, individually or in aggregate. In making those risk assessments, we obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Credit Union internal control. We also evaluated the appropriateness of the accounting policies used and the reasonableness of accounting estimates made by Management, as well as evaluating the overall presentation of the financial statements.

### NAME

Isaac Owusu Ennin

Sylvia Oduro

SIGNATURE  


DATE  
20/5/24  
30/5/24

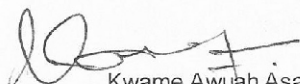


## ROAA CO-OPERATIVE CREDIT UNION LIMITED

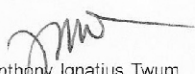
### STATEMENT OF FINANCIAL POSITION AS OF 31ST DECEMBER 2023

|                                     | NOTES   | 2023<br>GH ₵         | 2022<br>GH ₵         |
|-------------------------------------|---------|----------------------|----------------------|
| <b>ASSETS</b>                       |         |                      |                      |
| Liquid Funds                        | 13      | 866,086.62           | 312,192.43           |
| Liquid Investments                  | 14      | 16,879,301.53        | 9,191,301.19         |
| Other Investments                   | 15      | 785,983.30           | 669,911.69           |
| Net Loans To Members                | 16 / 24 | 11,451,931.67        | 8,329,659.65         |
| Other Current Assets                | 17      | 463,571.82           | 537,805.10           |
| / Non Current Assets                | 22      | 3,798,938.00         | 3,956,291.95         |
| <b>TOTAL ASSETS</b>                 |         | <b>34,245,812.94</b> | <b>22,997,162.01</b> |
| <b>Current Liabilities</b>          |         |                      |                      |
| Other Current Liabilities           | 18      | 244,590.43           | 88,686.42            |
| Members Savings                     | 19      | 28,629,052.20        | 18,901,817.61        |
|                                     |         | <b>28,873,642.63</b> | <b>18,990,504.03</b> |
| Non Current Liabilities             | 20      | -                    | -                    |
| <b>EQUITY</b>                       |         |                      |                      |
| Members Shares                      | 21      | 3,164,474.53         | 2,546,226.60         |
| Reserves (incl. Net Surplus)        | 23      | 2,207,695.78         | 1,460,431.38         |
|                                     |         | <b>5,372,170.31</b>  | <b>4,006,657.98</b>  |
| <b>TOTAL LIABILITIES AND EQUITY</b> |         | <b>34,245,812.94</b> | <b>22,997,162.01</b> |

Approved by Management Board on 31st May, 2024  
The Notes 1-24 form an integral part of these financial statements

  
Kwame Awuah Asante  
Chairman

DEPARTMENT OF COOPERATIVES  
WESTERN REGION  
**APPROVED**  
GENERAL CO-OP. DIRECTOR

  
Anthony Ignatius Twum  
Treasurer

Approved by Department of Co-operative

Date: 10/06/24


**ROAA CO-OPERATIVE CREDIT UNION LIMITED**
**INCOME STATEMENT FOR THE PERIOD ENDED 31ST DECEMBER 2023**

| <b><u>INCOME</u></b>                | <b><u>NOTES</u></b> | <b><u>2023</u></b><br><b><u>GH ₵</u></b> | <b><u>2022</u></b><br><b><u>GH ₵</u></b> |
|-------------------------------------|---------------------|--|--|
| Interest on Loans                   | 2.                  | 2,606,030.10                             | 1,954,307.72                             |
| Interest on Liquid Investments      | 3.                  | 2,387,000.64                             | 798,602.87                               |
| Other Financial Income              | 4.                  | 62,802.59                                | 29,323.96                                |
|                                     |                     | <u>5,055,833.33</u>                      | <u>2,782,234.55</u>                      |
| Non- Operating Income               | 5.                  | 326,049.75                               | 279,632.03                               |
| <b>TOTAL INCOME</b>                 |                     | <b>5,381,883.08</b>                      | <b>3,061,866.58</b>                      |
| <b><u>LESS EXPENDITURE:</u></b>     |                     |  |  |
| Cost of Funds                       | 6.                  | 1,464,692.22                             | 628,460.45                               |
| Personnel Cost                      | 7.                  | 932,574.18                               | 662,226.01                               |
| Occupancy                           | 8.                  | 196,006.00                               | 65,461.00                                |
| Organizational                      | 9.                  | 747,550.25                               | 521,647.88                               |
| Security                            | 10                  | 175,808.05                               | 32,421.33                                |
| Administration                      | 11                  | 748,544.97                               | 634,981.13                               |
| Provision for Loan Losses           | 12 / 24             | 114,992.10                               | 53,083.67                                |
| <b>TOTAL OPERATING EXPENSES</b>     |                     | <b>4,380,167.77</b>                      | <b>2,598,281.47</b>                      |
| <b>Net Surplus</b>                  |                     | <b>1,001,715.31</b>                      | <b>463,585.11</b>                        |
| <b><u>SURPLUS APPROPRIATION</u></b> |                     |  |  |
| Net Surplus c/f                     |                     | <u>1,001,715.31</u>                      | <u>463,585.11</u>                        |
| Statutory Reserve                   | 25%                 | 250,428.83                               | 115,896.28                               |
| CRS Reserve                         | 5%                  | 50,085.77                                | 23,174.00                                |
| Education Reserve                   | 10%                 | 100,171.53                               | 46,347.00                                |
| Operating Reserve                   | 60%                 | 601,029.18                               | 278,167.83                               |
|                                     |                     | <u>1,001,715.31</u>                      | <u>463,585.11</u>                        |

The Notes 1-24 form an integral part of these financial statements



**ROAA CO-OPERATIVE CREDIT UNION LIMITED**

**CASH FLOW STATEMENT FOR THE YEAR ENDED 31ST DECEMBER 2023**

|   | <u>2023</u><br><u>GH ¢</u> | <u>2022</u><br><u>GH ¢</u> |
|---|----------------------------|----------------------------|
| <b>1. Cash flows from OPERATING ACTIVITIES</b> (before changes in operating assets & liabilities) |                            |                            |
| Net Surplus   | 1,001,715.31               | 463,585.11                 |
| Adjustment:   |                            |                            |
| Depreciation on Non Current Assets  | 261,624.98                 | 237,073.91                 |
| Increase in Allowance   | 53,507.00                  | 53,083.67                  |
| Write -Offs   | 61,485.10                  | -                          |
| Loss (+)/Gain (-) on Disposal of Non Current Assets   | (1,750.00)                 | -                          |
| Other adjustment (Reserve)  | (69,948.98)                | (113,674.31)               |
| <b>Cash flows from OPERATING ACTIVITIES</b>   | <u><b>1,306,633.41</b></u> | <u><b>640,068.38</b></u>   |

**Changes in OPERATING ASSETS and LIABILITIES**

|   |                |                |
|---|----------------|----------------|
| Increase (-) /Decrease (+) in Total Loan Balance        | (3,237,264.12) | (1,687,633.60) |
| Increase (-) /Decrease (+) in Other Current Assets      | 74,233.28      | (517,146.72)   |
| Increase (+) /Decrease (-) in Members Savings           | 9,727,234.59   | 5,044,146.79   |
| Increase (+) /Decrease (-) in Other Current Liabilities | 155,904.01     | 8,818.26       |

|   |                            |                            |
|---|----------------------------|----------------------------|
| <b>Net Cash generated from OPERATING ACTIVITIES</b> | <u><b>8,026,741.17</b></u> | <u><b>3,488,253.11</b></u> |
|---|----------------------------|----------------------------|

**2. INVESTING ACTIVITIES**

|   |              |             |
|---|--------------|-------------|
| Purchase of Non Current Assets (-)              | (104,271.03) | (93,450.75) |
| Disposal of Non Current Assets (+)              |              |             |
| Increase (+) /Decrease (-) in Other Investments | (116,071.61) | 518,891.18  |

**Net Cash used  
in INVESTING ACTIVITIES**(220,342.64)425,440.43**3. FINANCING ACTIVITIES**

Proceeds from Shares Issued

618,247.93

536,113.77

External Loan

-

-

Dividend Paid

(182,751.93)

**Net Cash used  
in FINANCING ACTIVITIES**435,496.00536,113.77**4. Cash and cash equivalent at the end of period**Net Increase (+)/Decrease (-) in Cash and Cash  
Equivalent

8,241,894.53

4,449,807.31

Opening Cash and Cash Equivalent at the  
beginning of year9,503,493.625,053,686.31**Closing Cash and cash equivalent****17,745,388.15****9,503,493.62**



ROAA CO-OPERATIVE CREDIT UNION LIMITED

STATEMENT OF CHANGES IN EQUITY

|   | Members Share<br>Capital | Operating Reserve | Statutory Reserve   | Other Reserves    | Total Equity        |
|---|--------------------------|-------------------|---------------------|-------------------|---------------------|
| Balance b/f                             | 2,546,226.60             | 572,581.86        | 767,262.89          | 120,586.63        | 4,006,657.98        |
| Adjustments                             |                          | 46,288.16         | -                   | 25,410.82         | - 71,698.98         |
| Net Shares Subscribed                   | 618,247.93               |                   |                     |                   | 618,247.93          |
| Surplus for the year<br>(Appropriation) |                          | 601,029.18        | 250,428.83          | 150,257.30        | 1,001,715.31        |
| Dividend paid                           |                          | (182,751.93)      |                     |                   | - 182,751.93        |
| <b>Total</b>                            | <b>3,164,474.53</b>      | <b>944,570.95</b> | <b>1,017,691.72</b> | <b>245,433.11</b> | <b>5,372,170.31</b> |

**ROAA CO-OPERTATIVE CREDIT UNION LIMITED****NOTES TO THE FINANCIAL STATEMENTS****2023**  
**GH ¢****2022**  
**GH ¢****1. BASIS OF PREPARATION****1.1. Statement of Compliance**

The financial statements of ROAA CO-OPERTATIVE CREDIT UNION LIMITED has been prepared in accordance with Acceptable International Financial Reporting Standards (IFRS). Additional information required under the Co-operative Decree 1968(NLCD 252) except as disclosed in the accounting policies below.

**1.2. Basis of Measurement**

The financial statements have been prepared under the historical cost convention.

**1.3. Use of Estimates and Judgements**

The preparation of financial statements is in conformity with Acceptable IFRS which requires the Union's Board and Management to make Judgments, estimates and assumptions that affect the application of policies and reported amounts of assets, liabilities, income and expenses.

**1.4. Functional and Presentational Currency**

The Financial statements are presented in Ghana Cedis (GH¢), which is the Credit Union's functional and Presentational Currency.

**1.5.0 Significant Accounting Policies**

The significant accounting policies adopted by the Credit Union which have been used in preparing these financial statements are as follows:

**1.5.1. Revenue Recognition****i.) Interest on Loans**

Interests on members' loans are recognized in the statement of comprehensive income and when payment is received (on cash basis).

**ii.) Investment Income**

Investment income is recognized in the statement of Comprehensive income on accrual basis or when investments are rolled over instead of receiving it as cash

**iii.) Other Financial Income**

Other Financial Income comprises interest earned on the Union's bank accounts, other investments and dividend received on shares owned. They are measured at amortized

**iv.) Non - Operating Income**

Revenue from the provision of services to members is recognized when earned', specifically when amounts are fixed or can be determined and the ability to collect is reasonably assured.



## **1.6. Expenses**

Expenses are recognised when incurred, without regard to receipt or payment of cash.

## **1.7. Interest on Members' Savings**

Interest on Members' Savings is paid on yearly balance (Auditor should change this if policy is different)

## **1.8. Provision of Loan Loss**

The Credit Union has determined the likely impairment loss on loans, which have not maintained the loan repayments in accordance with the loan contract. An estimate of the collective provision is based on the age of the loans. Any adjustments made in loan loss provision are recognized in the statement of comprehensive income. However, any reduction in provision for loan losses is not recognised as income

## **1.9. Bad Debts Written Off / Loans Set aside.**

Bad Debt are written off from time to time as determined by management and approved by Board of Directors when it is reasonable to expect that the recovery of the debt is unlikely. Bad debts are written off against the accumulated provisions for loan losses, if a provision for loan loss had previously been recognized. If no provision had been recognized, the write offs are recognized as expense in the statement of comprehensive income.

## **1.10. Propose Dividend**

The Board of Directors wish to propose a dividend (.....%) amounting to GHC..... at the forth coming Annual General Meeting.

Dividends on ordinary shares are recognized in the period in which they are approved by the members. Dividend proposed which is yet to be approved by members, is disclosed by way of notes.

## **1.11. Members Shares**

Members' shares subscribed by members are classified as equity only to the extent that they do not meet the definition of a financial liability or financial asset.

## **1.12. Members Loans**

All members' loans are non – derivative financial assets with fixed or determinable payments that are not quoted in an active market and have been classified as loans and receivables.

Members' loans are reported at their recoverable amount representing the aggregate amount of principal, less any provision for impaired loans.

## **1.13. Members Savings**

Members' savings are measured at amortized cost.

## **1.14. Employee Benefits**

(a) Post - Employment Benefits

(i) Social Security and National Insurance Trust (SSNIT)

Under a National Deferred Benefit Pension Scheme, the Credit Union contributes 13% of employees basic Salary to SSNIT for employee pensions.



The Credit Union's obligation is limited to the relevant contributions, which were settled on due date. The pension liabilities and obligations, however, rest with SSNIT.

**(b) Co-Operative Credit Union Pension Plan (C-CUPP)**

The Credit Union has a pension plan for all employees who have completed probation with the Credit Union.

Employees contribute 10% of their basic salary to the fund whilst the Credit Union contributes the same 10%. The obligation under the plan is limited to the relevant contribution and these are settled on due dates.

**1.15. Property, Plant and Equipment**

An item of Property, Plant and Equipment is initially recognized at cost and subsequently measured at cost less accumulated depreciation and any accumulated impairment losses, with the exception of land which is not depreciated.

Depreciation is recognized in the statement of comprehensive income and is provided for on a straight - line basis over the estimated useful life of the assets. The current annual depreciation rates for each class of property, plant and equipment are as follows:

|                           |        |
|---------------------------|--------|
| Building                  | 2%     |
| Motor Vehicle             | 20%    |
| Office Equipment          | 25%    |
| Furniture and Fittings    | 10%    |
| Computers and Accessories | 33.33% |
| Software                  | 33.33% |

Gains or losses on disposal of property, plant and equipment are recognized in the statement of comprehensive income.

**1.16. Intangible assets**

**Computer software licenses**

Intangible assets include computer software licenses.

Software acquired by the credit union is measured at cost less accumulated amortization.

Subsequent expenditure on software is capitalized only when it increases future economic benefits embodied in the specific asset to which it relates. All other expenditure are expensed as incurred.

Software is amortized on a straight line basis and recognized in profit or loss over its estimated useful life, from the date that it is available for use.

The estimated useful life of software for the current and comparative periods is three years.

**1.17. Adjustments to the Reserve**

The adjustment to the reserve was as a result of Dividend payment, payment of social responsibility, maintenance on building and appreciation to

| <u>Key Performance Disclosure</u> | <u>Standard</u> | <u>2021</u> | <u>2020</u> |
|-----------------------------------|-----------------|-------------|-------------|
|                                   | <u>%</u>        | <u>%</u>    | <u>%</u>    |
| Loan Delinquency Ratio            | 3               | 8.0         |             |
| Liquidity Ratio                   | 20              | 51.81768697 | 41.32463656 |
| Capital Adequacy Ratio            | 20              | 15.69       | 17.42       |
| Earning Asset Ratio               | 91              |             |             |
| Return on Average Assets          | 6               |             |             |



## 2. Interest on Loans

|                                       |                     |                     |
|---------------------------------------|---------------------|---------------------|
| Interest on Long Term Loans           | 726,760.78          | 1,389,500.80        |
| Interest on Fast Truck Loans          | 10.00               | 80.00               |
| Interest on Rubber Power Loans        | 262,956.72          | 232,515.63          |
| Interest on Farmer Quick Loans        | 3,492.68            | 113,290.65          |
| Interest on Short Season Farmer Loans | 34,618.43           | 156,168.60          |
| Interest on Short Term Loans          | 54,650.72           | 45,854.97           |
| Interest on MSME Cashflow Loans       | 178,346.17          | 600.00              |
| Interest on Long Term Special Loans   | 931,055.92          | -                   |
| Interest on Akatua Mponto Loans       | 218,958.88          | -                   |
| Interest on Staff Project Loans       | 26,940.26           | 16,297.07           |
| Interest on Direct Sales Loans        | 168,239.54          | -                   |
|                                       | <b>2,606,030.10</b> | <b>1,954,307.72</b> |

## 3. Interest on Liquid Investments

|   |                     |                   |
|---|---------------------|-------------------|
| Interest on Dalex Fixed Deposit           | 208,225.03          | 134,932.38        |
| Interest on IGS Fixed Deposit             | 683.14              | 6,050.15          |
| Interest on Bank Savings - ADB            | 357.29              | 449.13            |
| Interest on CUA Capital                   | 234,906.85          | 146,123.38        |
| Interest on Investa Capital Fixed Deposit | 63,859.73           | 62,345.50         |
| Interest on Bank Savings - Omini Bank     | 464.23              | 361.78            |
| Interest on Omini Bank Fixed Deposit      | 18,673.70           | 23,999.58         |
| Interest on GCB Fixed Deposit             | -                   | 12,887.23         |
| Interest on Republic Bank Fixed Deposit   | 35,590.41           | 23,534.28         |
| Interest on ADB Investment                | 1,454,577.25        | 299,443.01        |
| Interest on GT Bank Fixed Deposit         | 4,986.30            | -                 |
| Interest on CBG Fixed Deposit             | 261,046.20          | 29,927.80         |
| Interest on CUA CFF Savings               | 103,630.51          | 58,548.65         |
|   | <b>2,387,000.64</b> | <b>798,602.87</b> |

## 4. Other Financial Income

|   |                  |                  |
|---|------------------|------------------|
| Interest On CUA Statutory Reserve Deposit | 58,486.42        | 26,740.25        |
| interest On Bank Current - CBG            | 425.65           | 54.87            |
| interest On Bank Current - ADB            | 3,602.91         | 2,124.63         |
| interest On Bank Current - HFC            | -                | 7.41             |
| Dividend on CUA Shares                    | 287.61           | 396.80           |
|   | <b>62,802.59</b> | <b>29,323.96</b> |

## 5. Non-Operating Income

|                                |            |            |
|--------------------------------|------------|------------|
| Entrance Fee                   | 23,046.00  | 17,161.00  |
| Loan Processing Fees           | 169,719.62 | 113,297.56 |
| Commission on LPP              | 21,010.99  | 18,174.08  |
| commission on MTN MoMo         | 1,915.43   | 1,296.53   |
| Commission on Airtel-Tigo MoMo | 29.22      | 52.28      |
| commission on Vodafone MoMo    | 101.00     | 502.77     |
| Sale of Withdrawal Forms       | 34,309.00  | 23,091.65  |



|  |                   |                   |
|--|-------------------|-------------------|
| Account Closure Fees                           | 406.24            | 741.89            |
| Salary Processing Fees                         | 2,433.00          | 5,718.38          |
| Set-Off Charges                                | -                 | 23,833.05         |
| Other Income                                   | 386.99            | 20,083.39         |
| Sale of Passbook                               | 3,698.00          | 5,609.00          |
| Rent Income                                    | 46,350.00         | 7,575.00          |
| Loan Recovery Charges                          | -                 | 172.35            |
| Commission USSD                                | 2,297.00          | 1,716.00          |
| Commission on Ezwich                           | 10,890.40         | 18,066.07         |
| Scholarship Grant                              | -                 | 6,604.00          |
| Withdrawal Charges                             | 2,506.86          | 1,917.03          |
| Bad Loans Recovered                            | 5,200.00          | 14,020.00         |
| Gain (+)/Loss (-) on Disposal Non Curr. Assets | 1,750.00          | -                 |
|  | <b>326,049.75</b> | <b>279,632.03</b> |

## 6. Cost of Funds

|                             |                     |                   |
|-----------------------------|---------------------|-------------------|
| Interest on Member Savings  | 1,264,692.22        | 628,460.45        |
| Loss on Prestige Investment | 200,000.00          | -                 |
|                             | <b>1,464,692.22</b> | <b>628,460.45</b> |

## 7. Personnel Cost

|                           |                   |                   |
|---------------------------|-------------------|-------------------|
| Staff Salaries            | 879,740.99        | 600,372.93        |
| Staff Allowance/ Overtime | 9,412.42          | 9,465.85          |
| Dressing Allowance        | 20,904.43         | 13,965.48         |
| Staff Welfare             | 12,193.00         | 13,229.50         |
| Medical Expenses          | 1,830.00          | 6,231.50          |
| Other Personnel Cost      | 8,493.34          | 18,960.75         |
|                           | <b>932,574.18</b> | <b>662,226.01</b> |

## 8. Occupancy

|                         |                   |                  |
|-------------------------|-------------------|------------------|
| Rent & Rates            |                   |                  |
| Repairs and Maintenance |                   |                  |
| Utilities               | 196,006.00        | 65,461.00        |
|                         | <b>196,006.00</b> | <b>65,461.00</b> |

## 9. Organizational Cost

|                                 |           |           |
|---------------------------------|-----------|-----------|
| CUA Dues                        | -         | 18,167.36 |
| Chapter Dues                    | -         | 1,662.41  |
| Department of Co-operative Dues | 1,503.00  | 900.00    |
| Donations                       | 11,981.00 | 10,229.00 |
| Corporate Social Responsibility | 2,319.00  | 1,500.00  |
| Publicity and Promotions        | 41,260.11 | 21,386.60 |
| Training and Conferences        | 88,929.94 | 51,123.90 |
| Loans Committee Allowance       | 9,445.00  | 10,169.20 |



|   |                   |                   |
|---|-------------------|-------------------|
| Supervisory Committee Allowance                   | 8,945.00          | 7,393.02          |
| Education Committee Allowance                     | 828.00            | 363.00            |
| Committee Allowance - Special Assignment Protocol | 42,215.00         | 47,713.60         |
| Rental Utilities                                  | -                 | 4,590.00          |
| Rental Allowance                                  | 8,500.00          | 3,395.00          |
| Board Allowance                                   | -                 | 3,163.60          |
| Life Insurance (Executives and Staff)             | 48,734.42         | 49,602.20         |
| Honorarium  | 27,474.89         | -                 |
| Vetting / Interview                               | 82,965.00         | 100.00            |
| Security Guard Services                           | 1,900.00          | 1,439.00          |
| Bad Loan Recovery Cost                            | 117,035.03        | 105,110.25        |
| Security Cost                                     | 200.00            | -                 |
| Legal Cost  | 6,400.00          | 18,738.24         |
| Commissions to Sale Agents                        | 13,448.72         | 12,573.87         |
| Annual General Meeting                            | 122,796.50        | 111,102.60        |
|   | 110,669.64        | 41,225.03         |
|   | <b>747,550.25</b> | <b>521,647.88</b> |

## 10. Security

|                                |                   |                  |
|--------------------------------|-------------------|------------------|
| Other Assets Insurance Premium | 16,175.88         | 16,175.88        |
| Car Insurance                  | 11,666.50         | -                |
| CUA Stabilization Fund         | 130,965.67        | 4,725.45         |
| Audit Fees                     | 17,000.00         | 11,520.00        |
|                                | <b>175,808.05</b> | <b>32,421.33</b> |

## 11. Administration

|   |                   |                   |
|---|-------------------|-------------------|
| Travelling and Transport                  | 7,358.00          | 6,682.00          |
| Bank Charges                              | 10,342.57         | 11,031.56         |
| Fuel and Lubricant                        | 129,325.60        | 83,935.20         |
| Repairs & Maintenance of IT               | 3,081.80          | 3,206.00          |
| Repairs & Maintenance of Office Equipment | 39,019.02         | 12,733.25         |
| Ezwich Expenses                           | -                 | 13,383.00         |
| Office Expenses                           | 77,552.54         | 37,361.17         |
| Protocol                                  | 3,428.00          | -                 |
| CUSoft Expenses                           | 5,100.00          | 7,500.00          |
| Motor Vehicle Expenses                    | 69,436.75         | 58,825.81         |
| SMS Alert                                 | 1,850.00          | 600.00            |
| Annual Bonus / Staff Motivation           | 29,771.56         | 81,459.51         |
| Building Expenses                         | 16,977.00         | 26,991.44         |
| Printing and Stationery                   | 64,895.10         | 34,989.28         |
| Telephone and Internet                    | 28,782.05         | 19,209.00         |
| Depreciation on Non Current Assets        | 261,624.98        | 237,073.91        |
|   | <b>748,544.97</b> | <b>634,981.13</b> |



## **12. Allowance for Loan Losses and Write -Offs**

*Please see also note 24. Loan Loss Allowance*

|                       |                   |                  |
|-----------------------|-------------------|------------------|
| Increase in Allowance | 53,507.00         | 53,083.67        |
| Write -Offs           | 61,485.10         | -                |
|                       | <b>114,992.10</b> | <b>53,083.67</b> |

## **13. Liquid Funds**

|                                      |                   |                   |
|--------------------------------------|-------------------|-------------------|
| Cash On Hand - Assin Fosu            | 52,154.50         | 25,602.00         |
| Cash On Hand - Manso Amenfi          | 91,392.00         | 42,487.30         |
| Office Safe - Agona                  | 132,987.90        | 69,702.90         |
| <b>Subtotal Cash Balance</b>         | <b>276,534.40</b> | <b>137,792.20</b> |
| E-Cash - MTN                         | 68,930.15         | 2,191.74          |
| E-Cash - Airtel Tigo                 | 1,123.21          | 804.99            |
| E-Cash - Vodafone                    | 152.73            | 1,608.41          |
| Ezwich Cash                          | 4,034.68          | 9,148.08          |
| Bank Current A/C. - GT               | 67,359.15         | 1,826.78          |
| Bank Current A/C. - Republic Bank    | 120,568.80        | 33,997.39         |
| Bank Current A/C. - GCB              | 102,963.40        | 74.50             |
| Bank Current A/C. - Manso            | -                 | 87.78             |
| Bank Current A/C. - CBG              | 39,148.21         | 858.56            |
| Bank Current A/C. - ADB              | 63,356.35         | 101,466.50        |
| Bank Current A/C - ADB. - Fosu       | 121,915.54        | 22,335.50         |
| <b>Subtotal Bank Current Balance</b> | <b>589,552.22</b> | <b>174,400.23</b> |
|                                      | <b>866,086.62</b> | <b>312,192.43</b> |

## **14. Liquid Investments**

### **Government Instruments**

### **Non-Government Instruments**

|  |                      |                     |
|--|----------------------|---------------------|
| Fixed Deposits - Dalex Finance         | 913,295.90           | 705,070.87          |
| Savings A/C. - ADB                     | 198,099.16           | 520,754.56          |
| Savings A/C. - Omini Bank              | 8,983.90             | 3,599.11            |
| Fixed Deposits - Omini Bank            | 163,590.14           | 130,000.00          |
| Investa Capital / Fund Management      | 438,615.41           | 404,755.68          |
| Fixed Deposits - CBG                   | 1,148,455.79         | 1,114,113.70        |
| Fixed Deposits - CUA Capital           | 982,577.94           | 1,132,827.40        |
| Fixed Deposits - GT                    | 250,000.00           | -                   |
| Fixed Deposits - Republic Bank         | 153,000.00           | 200,000.00          |
| ADB Business Investment Plus           | 8,608,859.04         | 2,873,611.64        |
| Business Investment ADB- Fosu          | 749,953.68           | 375,407.28          |
| Business Investment ADB- Manso         | 1,434,066.71         | 468,630.33          |
| Central Finance Facility (CFF) Savings | 1,829,803.86         | 1,262,530.62        |
| <b>Sub-Total</b>                       | <b>16,879,301.53</b> | <b>9,191,301.19</b> |
|  | <b>16,879,301.53</b> | <b>9,191,301.19</b> |



## 15. Other Investments

|                                  |                   |                   |
|----------------------------------|-------------------|-------------------|
| CUA Statutory Reserves Deposit   | 767,262.89        | 651,478.89        |
| CUA Shares                       | 2,684.41          | 2,396.80          |
| CUA Chapter Shares               | 12,036.00         | 12,036.00         |
| CUA Kasoa Training Centre Shares | 4,000.00          | 4,000.00          |
|                                  | <b>785,983.30</b> | <b>669,911.69</b> |

## 16. Net Loans To Members

|                                     |                      |                     |
|-------------------------------------|----------------------|---------------------|
| Long Term Loans                     | 2,895,237.26         | 2,664,056.67        |
| Short Term Loans                    | 697,647.68           | 581,501.89          |
| Short Season Farmer Loans           | 174,227.93           | 88,653.14           |
| Rubber Power Loans                  | 913,876.71           | 796,194.91          |
| Akatua Mponto Loan                  | 1,260,581.33         | -                   |
| Farmer Quick Loans                  | 8,079.31             | 14,907.14           |
| Direct Sales Loans                  | 464,211.31           | 288,289.13          |
| LCD TV 42                           | -                    | 604,405.99          |
| Long Term Loans Special             | 3,662,101.57         | 2,743,343.97        |
| Staff Project Loans                 | 632,039.56           | 411,104.09          |
| MSME Cashflow Loans                 | 1,075,071.11         | 387,000.00          |
| <b>Subtotal: Total Loan Balance</b> | <b>11,783,073.77</b> | <b>8,579,456.93</b> |
| less: set aside                     | 61,485.10            | 33,647.28           |
| <b>Subtotal: Total Loan Balance</b> | <b>11,721,588.67</b> | <b>8,545,809.65</b> |
| less: Loan Loss Allowance           | 269,657.00           | 216,150.00          |
|                                     | <b>11,451,931.67</b> | <b>8,329,659.65</b> |

## 17. Other Current Assets

|                        |                   |                   |
|------------------------|-------------------|-------------------|
| Rent Prepaid - Manso   | 7,000.00          | 9,800.00          |
| Rent Prepaid - Fosu    | 14,800.00         | 19,600.00         |
| Rent Prepaid - Simpa   | 70,588.24         | -                 |
| IGS Financial Services | 34,181.94         | 33,498.80         |
| Prestige Capital       | 221,857.10        | 421,857.10        |
| ROAACCU Cloth          | 8,009.20          | 12,849.20         |
| Insurance Claim        | -                 | 40,200.00         |
| Stock of Cheque Book   | 107,135.34        | -                 |
|                        | <b>463,571.82</b> | <b>537,805.10</b> |

## 18. Other Current Liabilities

|                              |           |           |
|------------------------------|-----------|-----------|
| Audit Fees Payable           | 17,000.00 | 11,520.00 |
| Stabilization Fund payable   | 85,887.16 | 4,725.45  |
| Shares Refund                | 106.30    | 106.30    |
| CUA Dues Payable             | 83,190.38 | 30,225.67 |
| LPF Payable                  | 40,919.05 | 34,024.00 |
| Mobile Money Tranfer Payable | 11,984.00 | 8,085.00  |

**19. Members Savings**

|  |                      |                      |
|--|----------------------|----------------------|
| Members Regular Savings                | 16,087,792.04        | 11,247,673.09        |
| <b>Subtotal: Total Regular Savings</b> | <b>16,087,792.04</b> | <b>11,247,673.09</b> |
| Other Savings - Member Investment      | 5,615,906.63         | 3,644,380.68         |
| Other Savings - Fixed Deposits         | 3,741,350.73         | 2,049,077.85         |
| Other Savings - Mbofra Daakye          | 176,165.03           | 46,494.61            |
| Other Savings - Smart Savings          | 3,007,837.77         | 1,914,191.38         |
| <b>Subtotal: Total Other Savings</b>   | <b>12,541,260.16</b> | <b>7,654,144.52</b>  |
|  | <b>28,629,052.20</b> | <b>18,901,817.61</b> |

**20. Non Current Liabilities**

Loan from CUA CFF

|   |   |
|---|---|
| - | - |
|---|---|

**21. Members Shares**

|                       |              |              |
|-----------------------|--------------|--------------|
| Regular Member Shares | 3,164,474.53 | 2,546,226.60 |
|-----------------------|--------------|--------------|



## ROAA CO-OPERATIVE CREDIT UNION LIMITED

### NOTES TO THE FINANCIAL STATEMENTS

#### 22. Non Current Assets Schedule

| Description   | Cost as at 1st Jan 2022 | Disposal Cost | Additions        | Balance/Cost as of 31st December 2022/ 1st Jan. 2023 | Disposal Cost | Additions         | Balance as of 31st December 2023 |
|---|-------------------------|---------------|------------------|--|---------------|-------------------|----------------------------------|
| <b>Property, Plant &amp; Equipment</b>                            |                         |               |                  |  |               |                   |                                  |
| Land & Premises   | 3,834,893.05            |               | 50,695.00        | 3,885,588.05   |               | 0.00              | 3,885,588.05                     |
| Office Equipment  | 319,315.53              |               | 11,460.00        | 330,775.53   |               | 46,711.20         | 377,486.73                       |
| Furniture & Fittings  | 82,843.17               |               | 4,630.00         | 87,473.17  |               | 1,350.00          | 88,823.17                        |
| Equipment and Vehicles  | 229,700.00              |               | 0.00             | 229,700.00   |               | 11,500.00         | 241,200.00                       |
| Computer and Accessories  | 172,074.38              |               | 26,665.75        | 198,740.13   |               | 44,709.83         | 243,449.96                       |
| <b>Subtotal Carrying Value of Property, Plant &amp; Equipment</b> | <b>4,638,826.13</b>     | <b>0.00</b>   | <b>93,450.75</b> | <b>4,732,276.88</b>                                  | <b>0.00</b>   | <b>104,271.03</b> | <b>4,836,547.91</b>              |
| <b>Intangible Assets</b>  |                         |               |                  |  |               |                   |                                  |
| Software - Cusoft   | 22,850.00               |               |                  | 22,850.00  |               | 0.00              | 22,850.00                        |
| Software - Eblis Mobile Banking                                   | 15,000.00               |               |                  | 15,000.00  |               | 0.00              | 15,000.00                        |
| <b>Subtotal Carrying Value of Intangible Assets</b>               | <b>37,850.00</b>        | <b>0.00</b>   | <b>0.00</b>      | <b>37,850.00</b>                                     | <b>0.00</b>   | <b>0.00</b>       | <b>37,850.00</b>                 |
| <b>Total Carrying Value of Non Current Assets</b>                 | <b>4,676,676.13</b>     | <b>0.00</b>   | <b>93,450.75</b> | <b>4,770,126.88</b>                                  | <b>0.00</b>   | <b>104,271.03</b> | <b>4,874,397.91</b>              |



## 22. Non Current Assets Schedule (cont.)

| Depreciation/ Amortisation  | Balance b/f as at 1st Jan 2022 | Disposal Depreciation | Charge for the year | Balance/Balance b/f as of 31st December 2022/1st Jan 2023 | Disposal Depreciation | Charge for the year | Balance as of 31st December 2023 |
|---|--------------------------------|-----------------------|---------------------|---|-----------------------|---------------------|----------------------------------|
| Property, Plant & Equipment                                       |                                |                       |                     |   |                       |                     |                                  |
| Land & Premises   | 114,874.01                     |                       | 77,711.76           | 192,585.77  |                       | 77,711.76           | 270,297.53                       |
| Office Equipment  | 157,210.80                     |                       | 66,104.47           | 223,315.27  |                       | 73,466.30           | 296,781.57                       |
| Furniture & Fittings  | 27,171.63                      |                       | 7,825.51            | 34,997.14   |                       | 7,960.51            | 42,957.65                        |
| Equipment and Vehicles  | 104,039.00                     |                       | 45,940.00           | 149,979.00  |                       | 48,240.00           | 198,219.00                       |
| Computer and Accessories  | 135,665.58                     |                       | 39,492.17           | 175,157.75  |                       | 54,246.41           | 229,404.16                       |
| <b>Subtotal Carrying Value of Property, Plant &amp; Equipment</b> | <b>538,961.02</b>              | <b>0.00</b>           | <b>237,073.91</b>   | <b>776,034.93</b>   | <b>0.00</b>           | <b>261,624.98</b>   | <b>1,037,659.91</b>              |
| Intangible Assets   |                                |                       |                     |   |                       |                     |                                  |
| Software - Cusoft   | 22,850.00                      |                       |                     | 22,850.00   |                       |                     | 22,850.00                        |
| Software - Ebits Mobile Banking                                   | 14,950.00                      |                       |                     | 14,950.00   |                       |                     | 14,950.00                        |
| <b>Subtotal Carrying Value of Intangible Assets</b>               | <b>37,800.00</b>               | <b>0.00</b>           | <b>0.00</b>         | <b>37,800.00</b>  | <b>0.00</b>           | <b>0.00</b>         | <b>37,800.00</b>                 |
| <b>Total Depreciation of Non Current Assets</b>                   | <b>576,761.02</b>              | <b>0.00</b>           | <b>237,073.91</b>   | <b>813,834.93</b>   | <b>0.00</b>           | <b>261,624.98</b>   | <b>1,075,459.91</b>              |
| <b>Carrying Amount</b>  | <b>4,099,915.11</b>            | <b>0.00</b>           | <b>-143,623.16</b>  | <b>3,956,291.95</b>                                       | <b>0.00</b>           | <b>-157,353.95</b>  | <b>3,798,938.00</b>              |



## 23. Reserves

|                              | Balance b/f         | Adjustments        | Appropriation       | Balance             |
|------------------------------|---------------------|--------------------|---------------------|---------------------|
| Statutory Reserve            | 767,262.89          | -95.85             | 250,428.83          | 1,017,595.87        |
| Co-op Social Respons Reserve | 30,270.74           | -24,630.87         | 50,085.77           | 55,725.64           |
| Education Reserve            | 47,777.31           | -71.74             | 100,171.53          | 147,877.10          |
| Building Reserve             | 56,667.65           | -20,670.00         |                     | 35,997.65           |
| Special AGM Reserve          | 5,928.57            | 0.00               |                     | 5,928.57            |
| General Reserve              | -20,057.64          | 20,057.64          |                     | 0.00                |
| Operating Reserve            | 572,581.86          | -229,040.09        | 601,029.18          | 944,570.95          |
| <b>Total Reserve</b>         | <b>1,460,431.38</b> | <b>-254,450.91</b> | <b>1,001,715.31</b> | <b>2,207,695.78</b> |

## 24. Allowance For Loan Losses

|                                  |                   |
|----------------------------------|-------------------|
| Balance b/f                      | 216,150.00        |
| Less Write- offs (see below)     | 0.00              |
| <b>Subtotal</b>                  | <b>216,150.00</b> |
| Write -Offs                      | 61,485.10         |
| Increase In Allowance            | 53,507.00         |
| <b>Allowance For Loan Losses</b> | <b>269,657.00</b> |

Will be transferred to note 12. Provision for Loan Losses and Write Off

| Ageing Report                    | No. of loans | Loan Balance     | %                | Required Provision |
|----------------------------------|--------------|------------------|------------------|--------------------|
| current                          | 1194         | 10,835,799.11    | 1%               | 108,358.00         |
| 1-3months                        | 150          | 707,161.23       | 10%              | 70,716.00          |
| 4-6months                        | 25           | 111,931.98       | 30%              | 33,580.00          |
| 7-9months                        | 9            | 24,232.93        | 60%              | 14,540.00          |
| 10-12months                      | 9            | 42,463.42        | 100%             | 42,463.00          |
| <b>Allowance For Loan Losses</b> |              |                  |                  | <b>269,657.00</b>  |
| <b>Over 12months</b>             | <b>16</b>    | <b>61,485.10</b> | <b>set aside</b> | <b>61,485.10</b>   |

|                           |                           |
|---------------------------|---------------------------|
| <b>Total Loan Balance</b> | <b>1403 11,783,073.77</b> |
|---------------------------|---------------------------|

# CUA

## GHANA CO-OPERATIVE CREDIT UNIONS ASSOCIATION



### Annual Co-operative Credit Union Rating Form

Name of Credit Union:

(revised January 2021)

**ROAA CO-OPERTAIVE CREDIT UNION LIMITED**

**Western**

Period of Classification:

**1ST JAN**

**to**

**31ST DECEMBER 2023**

Marks obtained: **55**

Grade: **C**

Previous Grade:



## ROAA CO-OPERATIVE CREDIT UNION LIMITED

### FINANCIAL HIGHLIGHTS I FOR THE PERIOD ENDED 31st DECEMBER 2023 OPERATING STATEMENT

In % on Average Assets, base = 28,621,487.48

| PARTICULARS                    | ACTUAL              | %           | STANDARD            | %         |      | REMARKS      |
|--------------------------------|---------------------|-------------|---------------------|-----------|------|--------------|
|                                | AMOUNT              |             | AMOUNT              |           |      |              |
| <b>INTEREST EARNINGS</b>       |                     |             |                     |           |      |              |
| Interest on Loans              | 2,606,030.10        | 9.1         | 5,724,297.50        | 20        |      |              |
| Interest on Financial Invest   | 2,387,000.64        | 8.3         | 572,429.75          | 2         |      |              |
| Interest on Other Investments  | 62,802.59           | 0.2         | 286,214.87          | 1         |      |              |
| <b>TOTAL</b>                   |                     |             |                     |           |      |              |
| <b>FINANCIAL INCOME</b>        | <b>5,055,833.33</b> | <b>17.7</b> | <b>6,582,942.12</b> | <b>23</b> | min. | Unfavourable |
| <b>LESS: COST OF FUNDS</b>     |                     |             |                     |           |      |              |
| Interest on Members Savings    | 1,264,692.22        | 4.4         | 1,431,074.37        | 5         |      |              |
| Interest on Borrowings         | 200,000.00          | 0.7         | 572,429.75          | 2         |      |              |
| <b>TOTAL COST OF FUNDS</b>     | <b>1,464,692.22</b> | <b>5.1</b>  | <b>2,003,504.12</b> | <b>7</b>  | max. | Favourable   |
| <b>GROSS</b>                   |                     |             |                     |           |      |              |
| <b>FINANCIAL MARGIN</b>        | <b>3,591,141.11</b> | <b>12.5</b> | <b>4,579,438.00</b> | <b>16</b> | min. | Unfavourable |
| Less: Increase                 |                     |             |                     |           |      |              |
| in Provision for Loan Losses   | 114,992.10          | 0.4         | 1,144,859.50        | 4         | max. | Favourable   |
| <b>NET FINANCIAL MARGIN</b>    | <b>3,476,149.01</b> | <b>12.1</b> | <b>3,434,578.50</b> | <b>12</b> |      |              |
| Add Non-Operating Income       | 326,049.75          | 1.1         | 286,214.87          | 1         | min. | Favourable   |
| <b>GROSS MARGIN</b>            | <b>3,802,198.76</b> | <b>13.3</b> | <b>3,720,793.37</b> | <b>13</b> | min. | Favourable   |
| <b>LESS:</b>                   |                     |             |                     |           |      |              |
| <b>OPERATING EXPENSES</b>      |                     |             |                     |           |      |              |
| Personnel                      | 932,574.18          | 3.3         | 715,537.19          | 2.5       |      |              |
| Occupancy                      | 196,006.00          | 0.7         | 286,214.87          | 1         |      |              |
| Organizational                 | 747,550.25          | 2.6         | 286,214.87          | 1         |      |              |
| Security                       | 175,808.05          | 0.6         | 286,214.87          | 1         |      |              |
| Administration                 | 748,544.97          | 2.6         | 429,322.31          | 1.5       |      |              |
| <b>TOTAL</b>                   |                     |             |                     |           |      |              |
| <b>OPERATING EXPENSES</b>      | <b>2,800,483.45</b> | <b>9.8</b>  | <b>2,003,504.12</b> | <b>7</b>  | max. | Unfavourable |
|                                |                     |             |                     |           |      |              |
| <b>RETURN ON AVERAGE ASSET</b> | <b>1,001,715.31</b> | <b>3.5</b>  | <b>1,717,289.25</b> | <b>6</b>  | min. | Unfavourable |

**Result:**

Favourable = 4

Unfavourable = 4



## OUR PRODUCTS & SERVICES

### SHARES

- 📞 Ordinary Shares

### SAVINGS

- 📞 Smart Savings (Mobile Banking)
- 📞 Prime Savings (Fixed Deposit)
- 📞 Mbofra Daakye (Youth Savings)
- 📞 Member Investment
- 📞 Member Savings
- 📞 Member Current (Cheque Account)
- 📞 Cheque Clearance
- 📞 ATM Services
- 📞 Salary Account
- 📞 Ezwich Services

### LOANS

- 📞 Short-Season Farmers' Loan
- 📞 Farmers' Quick Loan (FQL)
- 📞 Rubber Power Loan (RPL)
- 📞 Short Term Loan (STL)
- 📞 Long Term Loan Special (LTL1)
- 📞 Direct Sales Loan (DSL)
- 📞 Akatua Mpontu Loan (AML) CAGD
- 📞 Fast Track Loan (FTL)
- 📞 Long Term Loan (LTL)
- 📞 MSME Cashflow Loan (MCL)

### 📍 HQ. GHANA OFFICE:

PO Box MC 790, Takoradi, W/R, Ghana

📞 030 299 9374

📠 **HOTLINE:** 026 267 1616

### BRANCHES:

- 📞 Agona Ahanta 0312 036 513
- 📞 Assin Foso 0312 290 799
- 0248 735 558 0256 665 479
- 📞 Manso Amenfi 0312 290 818
- 0575 885 121
- 📞 Wassa Simpa 0302 999 375
- 0257 760 160

✉ roaaccugh@gmail.com

📘 facebook.com/roaaccugh

📍 Digital Address: WH-0010-3904  
Takoradi-Elubo Highway

